



Job Title: Machine Operator

Reports to: Production Supervisor

SUMMARY:

Operates molding machines and conducts other processes to produce custom molded products according to specifications.

ESSENTIAL FUNCTIONS AND RESPONSIBILITIES:

- Reads and understands job instruction sheets.
- Follows organizational instructions.
- Maintains machine cycle time consistent with job.
- Performs secondary equipment operations; i.e., sonic welding, hot stamping, special fixtures, drill presses, etc.
- Trims and cuts gates on finished products.
- Unloads and inspects finished parts.
- Uses measuring devices to ensure quality parts.
- Uses scales to count parts.
- Packages and labels product for shipping.
- Communicates important production information to relief operators.
- Knows, understands and complies with company quality policies and directives.
- Learns, supports and practices continuous improvement initiatives to improve processes and quality. Participates in continuous improvement activities, as directed.
- Performs housekeeping functions of all areas, to include break room, to ensure a clean work environment.
- Understands and practices safe work habits at all times.
- Performs other duties as directed. (Duties may be assigned outside scope of core responsibilities).

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION OR EXPERIENCE:

High school diploma or equivalent or six months related experience and/or training; or equivalent combination of education and experience.

LANGUAGE SKILLS:

Ability to read and interpret documents, such as instruction sheets, safety rules, training documents and quality documents. Ability to understand and comprehend verbal instructions, training and supervisory guidance.

WORK ENVIRONMENT:

Ability to read and interpret documents, such as instruction sheets, safety rules, training documents. While performing the duties of this job, the employee constantly works near moving mechanical parts/equipment and is exposed to dirt, dust and conditions of high heat and humidity. The noise level is usually loud. Wearing personal protective equipment is required.